

CITY OF NEW BERN  
MEMORY BENCH  
PROGRAM  
APPLICATION (CON'T)

Message (con't)

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return to:

New Bern Parks and Recreation Dept.

1307 Country Club Rd.

New Bern, NC 28562

Attn: Memory Bench Program

\*Do not submit payment until appli-  
cation has been approved

New Bern Parks and Recreation offers  
programs, special events and sporting  
activities for all ages.

Please contact the number listed below  
for more information or visit us at our  
website: [www.newbern-nc.org](http://www.newbern-nc.org).

Click on Parks and Recreation Depart-  
ment.



Administrative Offices  
1307 Country Club Rd.  
New Bern, NC 28562

Phone: 252-639-2900  
Fax: 252-636-4138  
E-mail: [readdir@newbern-nc.org](mailto:readdir@newbern-nc.org)

**New Bern Parks & Recreation**

Family, fitness & fun come together here

MEMORY  
BENCH  
PROGRAM



252- 639-2900



# MEMORY BENCH PROGRAM

### What is the Memory Bench Program?

The Memory Bench Program allows an individual, family, business, or organization to pay tribute to a city resident, individual or family (living or deceased members), or a city business or organization, and **in good standing** with the City, by dedicating an existing park bench in their memory.

### Why a Memory Bench Program?

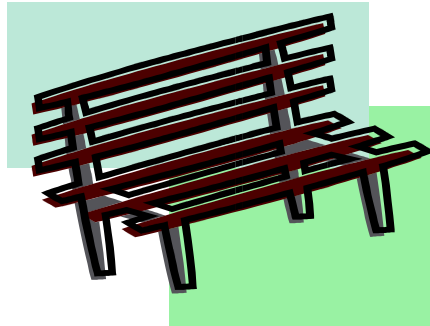
The Memory Bench Program not only offers an opportunity to pay tribute, but also assists in the enhancement of City parks, by using the revenue to purchase beautification materials...plants, flowers, park signage, etc.

### Where are the benches located?

Currently, there are over fifty (50) benches in the park system that would qualify for the program, including but not limited to, Union Point Park, D.E. Henderson Park, Leander Morgan Park, Glenburnie Park, and Monk Mallard Park.

### How much does a memory bench cost?

\$575.00...includes a single plated metal placard (3"x 8")...maximum of 100 letters/numbers and/or three lines...centered and attached to the "inside back" of the bench. Parks and Recreation will replace any damaged or stolen plate(s).



### What is the process for purchasing a Memory Bench?

1. Contact Parks and Recreation  
252-639-2900
2. Select one of the participating parks.  
(we will assist)
3. Complete the application. (Note:  
application must be approved by  
the Board of Aldermen).
4. Approval confirmed with the  
customer.
5. Make payment to the City of New  
Bern.
6. Installation completed.

### Who do I contact?

For information, contact New Bern Parks and Recreation at 252-639-2900 or visit our website at [www.newbern-nc.org](http://www.newbern-nc.org) /Parks and Recreation.

## CITY OF NEW BERN MEMORY BENCH PROGRAM APPLICATION

Name: \_\_\_\_\_

Organization (if applicable)  
\_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_

Telephone Numbers;

Day: \_\_\_\_\_

Evening \_\_\_\_\_

E-Mail: \_\_\_\_\_

Name of the person/organization you would like to honor:  
\_\_\_\_\_

Message that will appear on the placard (3: x 8" max of 100 letters/numbers and/or three lines)

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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